



Letter of Appointment

To whom it may concern,

This letter is to confirm that we have appointed Intas Insurance Services to act for us as our insurance broker, we understand that this appointment allows Intas Insurance Services to undertake the following on our behalf:

- 1) Obtain any information they deem necessary from any Insurer, Insurance Broker &/or Insurance Agent relative to our current or past insurance covers;
- 2) Negotiate with any of the above in arranging contracts of insurance in accordance with our instructions;
- 3) Supervise, negotiate & advise on any insurance claims matters in accordance with our instructions; &
- 4) Undertake & perform any other activities on our behalf that would normally be performed by an Insurance Broker on behalf of their clients.

We understand that this appointment of Intas Insurance Services over-rides any previous appointments that we may have made to any other insurance intermediaries.

Name : _____

Address : _____

**Name Of Person
Signing Appointment** : _____

Date : _____

Signature : _____